

# THE NATURE OF MANAGEMENT



## Potential Exponents

Potential Exponents offers a SETA Accredited (NQF-aligned) Management Development Programme. The Programme is aimed at enhancing capacity of those who have potential to be at the core of implementing business strategy. These includes Junior Management; Supervisors; Team Leaders; Foreman; Section Heads, as well as lower levels with prospects to develop to managerial roles.

This is an intensive, interactive and hands-on Programme which is based of 4 Unit Standards, namely; **Apply leadership concepts in a work context** (242824); **Identify and explain the core and support functions of an organization** (242814); **Employ a systematic approach to achieving objectives** (242822); **Prioritize time and work for self and team** (242811).

Apart for group work assignments and activities, numerous self-assessment checklists are conducted throughout the Programme to support each learner's own personal development. Optional Enneagram personality typing is available at no extra cost (preference for this should be specified at least 48-hours prior to course commencement). This Programme carries 33 credits.

The following are among topics covered in detail:

- Introduction to Management
- Leadership concepts
- Accountability and Responsibility
- The core functions of an organization
- Systematic approach to achieving objectives
- Encouraging Team members
- Delegation
- Time Management

**Duration: 12 Days\*\*** (over 4 block weeks of 3 days each over a month)

**Cost:** R23850 per delegate

(Course fee includes Learner Manual and Workbook; as well as Assessment and Moderation).

\*Certificate of Competence will be issued upon completion of summative assessment and a Portfolio of Evidence (POE); which should be submitted within the agreed time. Ongoing support for completion of POE is available. Learners declared not yet competent are afforded the opportunity to address the gaps that are outlined in the Assessor report.

\*\*A total of 330 notional hours including 12 days' workshop attendance (4 block weeks) and workplace learning combined with completion of summative assessment and POE.

### Enquiries and bookings:

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